

**Postal Ballot Notice dated 10<sup>th</sup> April 2026**

**Instructions for remote e-voting including process and manner for e-voting, obtaining User ID and password, registering emails etc. (“remote e-voting instructions”)**

**1. Details for remote e-voting**




In terms of the MCA Circulars and in compliance with the provisions of Sections 108 and 110 of the Act read with Regulation 44 of the Listing Regulations, the manner of voting on the Resolution proposed through **Postal Ballot Notice dated 10<sup>th</sup> April 2026** is restricted only to remote e-voting, i.e. by casting votes electronically instead of submitting postal ballot forms. KFin Technologies Limited (“Kfin”) will provide the remote e-voting facility to enable the shareholders to exercise their right to vote by electronic means.

The details for remote e-voting are as under:

Event Number (EVEN)	:	9551
Cut-off date for ascertaining entitlement of shareholders for e-voting	:	Friday, 3 <sup>rd</sup> April 2026
Remote e-voting period	:	30 days as given below
Date and time of commencement of remote e-voting period	:	Sunday, 12 <sup>th</sup> April 2026 (9.00 a.m. IST)
Date and time of end of remote e-voting period	:	Monday, 11 <sup>th</sup> May 2026 (5.00 p.m. IST) <b>The remote e-voting module shall be disabled by Kfin immediately thereafter and voting shall not be allowed beyond this date and time.</b>
Contact details of person responsible to address the grievances connected with remote e-voting	:	Mr. Dnyanesh Gharote, Vice President Kfin Technologies Limited Selenium Tower B, Plot 31 & 32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad-500032, Telangana, India, Email: <a href="mailto:evoting@kfintech.com">evoting@kfintech.com</a> ; Toll Free No.1-800-309-4001
Weblink / website where Postal Ballot Notice, explanatory statement and remote e-voting instructions are available	:	A copy of the Postal Ballot Notice, Explanatory Statement and remote e-voting instructions are available on the Company’s website ( <a href="http://www.suzlon.com">www.suzlon.com</a> ), KFin’s weblink at ( <a href="https://evoting.kfintech.com">https://evoting.kfintech.com</a> ) and also on the website of National Stock Exchange of India Limited ( <a href="http://www.nseindia.com">www.nseindia.com</a> ) and BSE Limited ( <a href="http://www.bseindia.com">www.bseindia.com</a> ).

- During the remote e-voting period specified above, the shareholders of the Company holding shares, either in physical or in demat form, as on the **Cut-off Date** may cast their vote by remote e-voting. Once the vote on a resolution is cast by the shareholder, whether partially or otherwise, the shareholder shall not be allowed to change it subsequently or cast the vote again.
- The voting rights of the shareholders shall be in proportion to their shares in the paid-up equity share capital of the Company as on the Cut-off Date.**
- In terms of SEBI e-voting Circular, e-voting process has been enabled for all the ‘individual demat account holders’ by way of a single login credential, through their demat accounts / websites of the Depositories / Depository Participant(s) (“DP”). Individual members having demat account(s) would be able to cast their vote without having to register again with the e-voting service provider (“ESP”), i.e. KFin, thereby not only facilitating seamless authentication but also ease and convenience of participating in the e-voting process. Members are advised to update their mobile number and email ID with their DPs to access the e-voting facility.
- PROCESS AND MANNER FOR REMOTE E-VOTING (INCLUDING PROCESS AND MANNER FOR OBTAINING USER ID AND PASSWORD, REGISTERING EMAILS, ETC.)**

**I. Method of login / access to Depositories (NSDL / CDSL) e-voting system in case of individual members holding shares in demat mode**

Type of member	Login Method
Individual members holding securities in demat mode with NSDL	<p><b>A. Instructions for existing Internet-based Demat Account Statement (“IDeAS”) facility Users:</b></p> <ol style="list-style-type: none"> <li>i. Visit the e-services website of NSDL <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>.</li> <li>ii. On the e-services home page click on the “Beneficial Owner” icon under “Login” which is available under ‘IDeAS’ section.</li> <li>iii. A new page will open, Enter the existing user id and password for accessing IDeAS.</li> <li>iv. After successful authentication, members will be able to see e-voting services under ‘Value Added Services’. Please click on “Access to e-voting” under e-voting services, after which the e-voting page will be displayed.</li> <li>v. Click on company name, i.e. ‘Suzlon Energy Limited’, or e-voting service provider, i.e. KFin.</li> <li>vi. Members will be re-directed to KFin’s website for casting their vote during the remote e-voting period.</li> </ol> <p><b>B. Instructions for those Members who are not registered under IDeAS:</b></p> <ol style="list-style-type: none"> <li>i. Visit <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> for registering.</li> <li>ii. Select “Register Online for IDeAS Portal” or click at <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a>.</li> <li>iii. Visit the e-voting website of NSDL <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>.</li> <li>iv. Once the home page of e-voting system is launched, click on the icon “Login” which is available under ‘Shareholder / Member’ section. A new screen will open.</li> <li>v. Members will have to enter their User ID (i.e. the sixteen digits demat account number held with NSDL), password / OTP and a Verification Code as shown on the screen.</li> <li>vi. After successful authentication, members will be redirected to NSDL Depository site wherein they can see e-voting page.</li> <li>vii. Click on company name, i.e. Suzlon Energy Limited, or e-voting service provider name, i.e. KFin, after which the member will be redirected to e-voting service provider website for casting their vote during the remote e-voting period.</li> </ol> <p><b>C. NSDL Mobile APP</b></p> <ol style="list-style-type: none"> <li>i. Members can also download the NSDL Mobile App “NSDL Speede” facility by scanning the QR code for seamless voting experience.</li> </ol> <div style="text-align: center;"> <p><b>NSDL Mobile App is available on</b></p>    </div>
Individual members holding securities in demat mode with CDSL	<p><b>A. Instructions for existing users who have opted for Electronic Access to Securities Information (“Easi / Easiest”) facility:</b></p> <ol style="list-style-type: none"> <li>i) Visit <a href="https://web.cdslindia.com/myeasitoken/home/login">https://web.cdslindia.com/myeasitoken/home/login</a> or <a href="http://www.cdslindia.com">www.cdslindia.com</a></li> <li>ii) Click on New System MyEasi.</li> <li>iii) Login to MyEasi option under quick login.</li> </ol>

Type of member	Login Method
	<p>iv) Enter the registered user ID and password for accessing Easi / Easiest.</p> <p>v) Members will be able to view the e-voting Menu.</p> <p>vi) The Menu will have links of KFin e-voting portal and will be redirected to the e-voting page of KFin to cast vote without any further authentication.</p> <p><b>B. Instructions for users who have not registered for Easi / Easiest</b></p> <p>i. Visit <a href="https://web.cdslindia.com/myeasitoken/home/login">https://web.cdslindia.com/myeasitoken/home/login</a> for registering.</p> <p>ii. Proceed to complete registration using the DP ID, Client ID (BO ID), etc.</p> <p>iii. After successful registration, please follow the steps given in point no.A above to cast vote.</p> <p><b>C. Alternatively, instructions for directly accessing the e-voting website of CDSL</b></p> <p>i. Visit <a href="http://www.cdslindia.com">www.cdslindia.com</a></p> <p>ii. Provide demat account number and PAN</p> <p>iii. System will authenticate user by sending OTP on registered mobile and email as recorded in the demat account.</p> <p>iv. After successful authentication, please enter the e-voting module of CDSL. Click on the e-voting link available against the name of the Company, viz., 'Suzlon Energy Limited' or select KFin.</p> <p>v. Members will be re-directed to the e-voting page of KFin to cast vote without any further authentication.</p>
Individual members login through their demat accounts / Website of DP(s)	<p><b>A. Instructions for login through demat account / website of DP</b></p> <p>i. Members can also login using the login credentials of their demat account through their DP registered with the Depositories for e-voting facility.</p> <p>ii. Once logged-in, members will be able to view e-voting option.</p> <p>iii. Upon clicking on e-voting option, members will be redirected to the NSDL / CDSL website after successful authentication, wherein they will be able to view the e-voting feature.</p> <p>iv. Click on options available against Suzlon Energy Limited or KFin.</p> <p>v. Members will be redirected to e-voting website of KFin for casting their vote during the remote e-voting period without any further authentication.</p>
<b>Important note: Members who are unable to retrieve User ID / Password are advised to use Forgot user ID and Forgot Password option available at respective websites.</b>	
<b>Helpdesk for Individual members holding securities in demat mode for any technical issues related to login through NSDL / CDSL:</b>	
Securities held with NSDL	Please contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or contact at <b>022-48867000 and 022-24997000.</b>
Securities held with CDSL	Please contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at <b>022-23058738 or 022-23058542-43.</b>

**II. Method of login / access to KFin e-voting system in case of individual members holding shares in physical mode and non-individual members in demat mode**

Type of member	Login Method
Members whose email IDs are registered with the Company / DP(s)	<p><b>A. Instructions for Members whose email IDs are registered with the Company / DP(s)</b></p> <p>Members whose email IDs are registered with the Company / DP(s) will receive an email from KFin which will include details of E-voting Event Number (EVEN), USER ID and password. They will have to follow the following process:</p> <p>i. Launch internet browser by typing the URL: <a href="https://evoting.kfintech.com/">https://evoting.kfintech.com/</a></p> <p>ii. Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be EVEN (E-Voting Event Number), followed by folio number. In case of demat account, User ID will be DP ID and Client ID.</p>

Type of member	Login Method
	<p>However, if a member is registered with KFin for e-voting, they can use their existing User ID and password for casting the vote.</p> <ul style="list-style-type: none"> <li>iii. After entering these details appropriately, click on “LOGIN”.</li> <li>iv. Members will now reach password change Menu wherein they are required to mandatorily change the password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@, #, \$, etc.). The system will prompt the member to change their password and update their contact details viz. mobile number, email ID etc. on first login. Members may also enter a secret question and answer of their choice to retrieve their password in case they forget it. It is strongly recommended that members do not share their password with any other person and that they take utmost care to keep their password confidential.</li> <li>v. Members would need to login again with the new credentials.</li> <li>vi. On successful login, the system will prompt the member to select the “EVEN”, i.e. ‘Suzlon Energy Limited and click on “Submit”.</li> <li>vii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut-off Date under “FOR/AGAINST” or alternatively, a member may partially enter any number in “FOR” and partially “AGAINST” but the total number in “FOR/AGAINST” taken together shall not exceed the total shareholding as mentioned herein above. A member may also choose the option ABSTAIN. If a member does not indicate either “FOR” or “AGAINST” it will be treated as “ABSTAIN” and the shares held will not be counted under either head.</li> <li>viii. Members holding multiple folios / demat accounts shall choose the voting process separately for each folio / demat account.</li> <li>ix. Voting has to be done for each item of the Notice separately. In case members do not desire to cast their vote on any specific item, it will be treated as abstained.</li> <li>x. Members may then cast their vote by selecting an appropriate option and click on “Submit”.</li> <li>xi. A confirmation box will be displayed. Click “OK” to confirm else “CANCEL” to modify. Once members have voted on the resolution, they will not be allowed to modify their vote. During the voting period, members can login any number of times till they have voted on the resolution.</li> <li>xii. Corporate/ Institutional members (corporate / FIs / FIIs / trust / mutual funds / banks, etc.) are required to send scanned copy (pdf format) of the relevant board resolution to the Scrutinizer through e-mail to <a href="mailto:ram@dsmrassociates.com">ram@dsmrassociates.com</a> with a copy to <a href="mailto:evoting@kfintech.com">evoting@kfintech.com</a>. The file scanned image / pdf file of the board resolution should be in the naming format “Suzlon Energy Limited”.</li> </ul>
<p>Members whose email IDs are not registered with the Company / DP(s)</p>	<p><b>B. Instructions for Members whose email IDs are not registered with the Company / DP(s), and consequently the Postal Ballot Notice and remote e-voting instructions cannot be serviced</b></p> <ul style="list-style-type: none"> <li>i. Members, who have not registered their email address may send an email request at the email id <a href="mailto:einward.ris@kfintech.com">einward.ris@kfintech.com</a> along with scanned copy of the request letter, duly signed, providing their email address, mobile number, self-attested PAN copy and Client Master copy in case of electronic folio and copy of share certificate in case of physical folio for sending the Postal Ballot Notice and remote e-voting instructions.</li> <li>ii. After receiving the remote e-voting instructions, please follow all the steps mentioned therein to cast vote by electronic means.</li> </ul> <p>It is clarified that for permanent registration of the email address, please follow the process and manner specified at point no.6 below.</p>

**6. PROCESS AND MANNER FOR PERMANENT REGISTRATION OF THE EMAIL ADDRESS:**

- i. Shareholders holding shares in electronic mode may reach out to the respective DP(s), where the demat account is being held for updating the email IDs and mobile number.
  - ii. Shareholders holding shares in physical mode are hereby notified that based on SEBI Circular No.SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated 16<sup>th</sup> March 2023, all holders of physical securities in listed companies shall register the postal address along with PIN for their corresponding folio numbers. It shall be mandatory for the security holders to provide mobile number. Moreover, to avail online services, the security holders can register their email IDs. Shareholders can register / update the contact details through submitting the requisite Form ISR-1 along with the supporting documents. Form ISR-1 can be obtained by clicking on the link <https://ris.kfintech.com/>. Form ISR-1 and the supporting documents can be provided by any one of the following modes:
    - a) Through 'In Person Verification' (IPV), the authorised person of KFin shall verify the original documents furnished by the shareholder and retain copy(ies) with IPV stamping with date and initials;
    - b) Through hard copies which are self-attested, which can be shared on the address of KFin;
    - c) Through electronic mode with e-sign by following the link <https://ris.kfintech.com/clientservices/isc/default.aspx>.
  - iii. Detailed FAQs are available on KFin's weblink <https://ris.kfintech.com/faq.html>.
7. In case of any queries, shareholders may refer the 'Frequently Asked Questions' ("FAQs") and e-voting User Manual available in the download section at <https://evoting.kfintech.com> or call on KFin Toll Free No. 1-800-309-4001 or send email to [evoting@kfintech.com](mailto:evoting@kfintech.com).

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