SUZLON ENERGY LIMITED

Meeting of the Unsecured Creditors of Suzlon Energy Limited convened pursuant to Order dated 30th October 2025 passed by the Honourable National Company Law Tribunal, Ahmedabad Bench to be held on Friday, 12th day of December 2025 at 12.30 p.m.(IST) through Video Conferencing or through Other Audio Visual Means

E-VOTING INSTRUCTIONS FOR EVENT NUMBER (EVEN): 9293

CUT-OFF DATE FOR ASCERTAINING ENTITLEMENT OF UNSECURED CREDITORS FOR E-VOTING ("Cut-off Date"):

1. The cut-off date for the purpose of ascertaining Unsecured Creditors entitled for remote e-voting and voting at the meeting is 30th October 2025. An Unsecured Creditor whose name appears in the list of Unsecured Creditors, as on the Cut-off Date only shall be entitled to exercise his/ her/ its voting rights on the resolution proposed in the notice and attend the meeting of the Unsecured Creditors.

<u>**Remote E-voting; Meeting through VC / OAVM; E-voting at the Meeting**</u>

2. The facility of attending Meeting through VC/OAVM is being provided by KFIN Technologies Limited, Registrar and Transfer Agent ("**KFin**"). The facility of casting votes by a Unsecured Creditors using electronic means, i.e. (i) remote e-voting and (ii) e-voting at the Meeting, (hereinafter referred to as "**e-voting**") is also being provided by KFin. The procedure for attending the Meeting through VC / OAVM and for e-voting is given below.
3. The voting rights of the Unsecured Creditors shall be in proportion to their outstanding amount in the Applicant Company as on cut off date i.e. 30th October 2025.
4. **The remote e-voting period will commence at 9.00 a.m. (IST) on Tuesday, 9th December 2025 and end at 5.00 p.m. (IST) on Thursday, 11th December 2025.** The remote e-voting module shall be disabled after 5.00 p.m. (IST) on Thursday, 11th December 2025. During the remote e-voting period, Unsecured Creditors of the Applicant Company as on the Cut-off date may cast their vote electronically.
5. Unsecured Creditors attending the Meeting who have not already cast their vote by remote e-voting shall be able to exercise their vote at the Meeting. The Unsecured Creditors who have cast their vote by remote e-voting prior to the Meeting may also attend the Meeting but shall not be entitled to cast their vote again.
6. Only those Unsecured Creditors, who are present in the Meeting through VC/OAVM and have not cast their vote through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system available at the Meeting.
7. If any votes are cast by the Unsecured Creditors through the e-voting available at the Meeting and if the same Unsecured Creditors have not participated in the Meeting through VC / OAVM, then the votes cast by such Unsecured Creditors shall be considered invalid as the facility of e-voting at the Meeting is available only to the Unsecured Creditors attending the Meeting.
8. Once the vote on a resolution is cast by the Unsecured Creditors, the Unsecured Creditors shall not be allowed to change it subsequently.
9. Body Corporates (i.e. other than individuals, HUF, NRI etc.) are requested to send a certified true copy of the Board Resolution / Power of Attorney / Authority letter, etc. (PDF/ JPG Format) to Scrutinizer at chi118_min@yahoo.com with a copy marked to evoting@kfintech.com. Alternatively, they can also send a physical copy of the Board Resolution / Power of Attorney / Authority Letter, etc. at the Registered Office of the Applicant Company, addressed to the Applicant Company Secretary, "Suzlon", 5, Shrimali Society, Near Shri Krishna Complex, Navrangpura, Ahmedabad-380009, Gujarat, India in either case at least 48 (Forty-Eight) hours before the time of holding the meeting.
10. Unsecured Creditors who would like to express their views or ask questions during the Meeting may register themselves as speaker during the period from Tuesday, 9th December 2025 (9.00 a.m. IST) up to 5.00 p.m. (IST) on Thursday, 11th December 2025 by visiting the URL https://emeetings.kfintech.com/ and clicking on the tab 'Speaker Registration' or by sending their request, mentioning their name, demat account number / folio number, email id and mobile number to Kfin at evoting@kfintech.com. The Unsecured Creditors who do not wish to speak during the

Meeting but have queries may send their queries on or before 5.00 p.m. (IST) on Thursday, 11th December 2025, mentioning their name, PAN, email id and mobile number by email to evoting@kfintech.com / fa.ssc@suzlon.com. These queries will be addressed by the Applicant Company suitably.

11. Those Unsecured Creditors who have registered themselves as speaker will only be allowed to express their views / ask questions during the Meeting.

INSTRUCTIONS FOR REMOTE E-VOTING, E-VOTING AT THE MEETING AND JOINING THE MEETING ARE AS FOLLOWS:

A. Login method for remote e-voting for Unsecured Creditors

i. Initial password is provided in the body of the e-mail.
ii. Launch internet browser and type the URL: https://evoting.kfintech.com in the address bar.
iii. Enter the login credentials i.e. User ID and password mentioned in your e-mail.
iv. After entering the correct details, click on LOGIN.
v. You will reach the password change menu wherein you are required to mandatorily change your password. The new password shall comprise minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@, #, $, etc.). It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
vi. You need to login again with the new credentials.
vii. On successful login, the system will prompt you to select the EVENT.
viii. On the voting page, the outstanding value of amount due to you as on the Cut-off Date will appear. If you desire to cast all the votes assenting/dissenting to the resolution, enter the entire amount and click 'FOR'/'AGAINST' as the case may be or partially in 'FOR' and partially in 'AGAINST', but the total amount mentioned in 'FOR' and/or 'AGAINST' taken together should not exceed your total outstanding value as on the Cut-off Date. You may also choose the option 'ABSTAIN', in which case, the amount will not be counted under either head.
ix. Cast your votes by selecting an appropriate option and click on 'SUBMIT'. A confirmation box will be displayed. Click 'OK' to confirm, else 'CANCEL' to modify. Once you confirm, you will not be allowed to modify your vote subsequently. During the voting period, you can login multiple times till you have confirmed that you have voted on the resolution.
x. Corporate Unsecured Creditors (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned image (PDF/JPG format) of certified true copy of relevant board resolution/authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who is/are authorized to vote, to the Scrutinizer through email at chi118_min@yahoo.com, and may also upload the same in the e-voting module in their login. The scanned image of the above documents should be in the naming format 'Suzlon Energy Limited.'
xi. In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for members and e-voting User Manual available at the 'download' section of https://evoting.kfintech.com or call KFin on 1800 309 4001 (toll free).

B. Voting at Meeting

i. Only those Unsecured Creditors, who will be present in the Meeting and who have not cast their vote through remote e-voting and are otherwise not barred from doing so are eligible to vote.
ii. Unsecured Creditors who have voted through remote e-voting will still be eligible to attend the Meeting.
iii. Unsecured Creditors attending the Meeting shall be counted for the purpose of reckoning the quorum as per the NCLT Order.
iv. Voting at the Meeting will be available at the end of the Meeting and shall be kept open for 15 minutes.
v. Unsecured Creditors viewing the Meeting, shall click on the 'e-voting' sign placed on the left-hand bottom corner of the video screen. Unsecured Creditors will be required to use the credentials, to login on the e-Meeting webpage, and click on the 'Thumbs-up' icon against the unit to vote.

C. Instructions for Unsecured Creditors for attending the Meeting

i. Unsecured Creditors will be able to attend the Meeting through VC/OAVM or view the live webcast of Meeting provided by KFin at https://emeetings.kfintech.com by using their remote e-voting login credentials and by clicking on the tab "video conference". The link for Meeting will be available in members login, where the EVENT and the name of the Applicant Company can be selected.

ii. Unsecured Creditors are encouraged to join the meeting through devices (Laptops, Desktops, Mobile devices) with Google Chrome for seamless experience.

iii. Further, Unsecured Creditors registered as speakers will be required to allow camera during Meeting and hence are requested to use internet with a good speed to avoid any disturbance during the meeting.

iv. Unsecured Creditors may join the meeting using headphones for better sound clarity.

v. While all efforts would be made to make the meeting smooth, participants connecting through mobile devices, tablets, laptops, etc. may at times experience audio/video loss due to fluctuation in their respective networks. Use of a stable Wi-Fi or LAN connection can mitigate some of the technical glitches.

vi. Only those Unsecured Creditors who have registered themselves as a speaker will be allowed to express their views or ask questions during the Meeting. The Applicant Company reserves the right to restrict the number of speakers depending on the availability of time for the Meeting.

vii. A video guide assisting the Unsecured Creditors attending Meeting either as a speaker or participant is available for quick reference at URL https://emeetings.kfintech.com/, under the “How It Works” tab placed on top of the page.

viii. Unsecured Creditors who need technical assistance before or during the Meeting can contact KFin at emeetings@kfintech.com or Helpline: 1800 309 4001.